**Executive Meeting**

**Minutes**

**11 April 2018**

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| In attendance: | Riley Clowes  | Arran Rodgers |
|  | Kaya Cohen | Beckie Ryan |
|  | Phill Dowler  | Michael Serrano |
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| Absent: | Lily Madigan (NO APOLOGIES OR COMMUNICATION RECEIVED) | Zunera Siraj (NO APOLOGIES OR COMMUNICATION RECEIVED) |
|  | Sofia Teles da Silva (NO APOLOGIES OR COMMUNICATION RECEIVED) |  |
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| Apologies:  | Kaya Cohen |  |

For the purpose of this document attendees shall be referenced as their initials excluding the following; Riley Clowes to be known as VPK, and Phill Dowler to be known as VPS.

Due to the elected chair of the committee being absent, the role fell to VPK.

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|  | **Agenda Item** | **Action and/or Outcome** |
| 1. | **Action List - EC/1/4/18*** VPS updated the committee on the following:
	+ Accommodation – BR has spoken with wardens across all four main campuses. VPS is to put feedback and discussion on the matter into the Mental Health report to present to the leadership team and working with Lesley Balaam as proven non-productive.
	+ Mental Health – points that came from the previous exec meeting have helped shaped the direction of this campaign.
	+ Exec Committee Webpage – Page has been created. VPS reminds all members to send a short paragraph as previously asked for.
 | **Action:**All members to send a short paragraph about themselves to VPS for the webpage.  |
| 2. | **Sabbatical Officer Reports - EC/2/4/18 and EC/3/4/18*** VPK Report:
	+ Updated given concerning; Catering, employability, safe-taxi scheme, save Canterbury hospital, fair assessment, and sanitary products as per report.
* VPS Report:
	+ Update given on; mental health, all guide, private renting guide, LGBTQ+ training, safe drug testing, less is more, parent and careers guide, and inclusive curricula as per report. VPS has asked for information and feedback concerning upcoming Student – Staff Harassment paper.
 | **Vote:**In favour: 6Opposed: 0Report passes.**Vote:**In favour: 6Opposed: 0Report passes. |
| 3. | **FE Motion – EC/4/4/18*** VPS explains the motions concerning lack of representation for FE students within UCASU democratic systems – discusses the proposal of guaranteeing FE places within the FE committee.
* MS agrees the need for FE representation and has suggested reserved potions of 1x HE 1x FE for better representation.
	+ AR / LH agree that there should be at least 1x FE rep per campus on the committee.
* VPS notes for the record that, as per the by-laws, school reps will become part of the Exec Committee.
* MS worried about numbers within the committee as this year turn out has been low.
	+ BR suggests that larger numbers are better as they create a more open and welcoming environment. The committee should consider 1x FE and 2x HE.
* VPS explains that there can also be regional positions.
	+ LH argues that this does not represent ALL the campuses as they are all different and have their own experiences within FE.
* VPK suggests 1x FE 1x HE 1x Open potions (any student can be elected within this role)
	+ BR nervous of ‘Open’ being used and thinks advertisement will need to be thought about to ensure the roles are clear.
* An online vote will take place to amend the by-laws in line with the above agreement.
 | **Vote:**In favour: 6Opposed: 0 Motion passes.In favour: 4Opposed: 0Abstained: 6Amendment passes. |
| 7. | **Any Other Business – Oral*** VPS updates the Exec Committee on up coming events including; Liberation elections, Club and soc elections, SU awards.
* VPS asks that within the next campus forums the topic of green impact and sustainability are bought up and fed back – all agree.
* VPK raises the issue of members not fulfilling their roles within the Exec Committee and explains that actions will now be taken.
	+ VPS notes that the Chair of the committee has not been present at the previous 3 meetings and requests to remove the chair from position.
* Nominations for a new Chair are put to the Committee. BR nominates themselves for the role.
 | **Vote:**In favour: 6Opposed: 0Removal of Chair passes.**Vote:**In favour: 6Opposed: 0New Chair is BR. |