

AGENDA 04 DECEMBER 2024

1. Minutes from last meeting
2. President Reports;
 1. Canterbury - Verbal, not submitted - Cassie de St. Croix
 2. Farnham - Verbal, not submitted - Charlie Skinner
3. Campus Officer Reports
 1. Canterbury - Campus Officers
 2. Epsom - Verbal, not submitted - Campus Officers
 3. Farnham - Campus Officers
4. Motions and Ideas - none submitted
5. Campaign Budget - Cassie de St. Croix / Charlie Skinner
 1. Proposals - none submitted
 2. Tracking - no document submitted

1. Meeting Overview and Minutes

Date: October 23, 2024

Present:

Quinn Walker, Cassie de St. Croix, Joshua Singh-Hill , Alex Kosierkiewicz, Charlie Skinner, Maddy Truin, Rajon Voumick, Runchen Li, Shayaike Hassan

Agenda Items & Decisions:

1. Terms of Reference

- **Key Issues:**
 - Numbering and membership adjustments (Maidstone campus officer).
 - Need for clear terminology (e.g., "motion").
 - Typographical errors in sections 3.8, 5.1, and budget clarity.
 - Clarity on £150 campaign spend limit and approval process.
- **Discussion Points:**
 - Suggestions for a tiered approval system:
 - <£50: No approval.
 - £50–100: President's unanimous approval.

- £100: Majority vote at Union Council.
 - Financial tracking improvements and officer training on budgets.
 - **Outcome:**
 - 9 in favor of suggested spend limit tiers.
 - Actions:
 - Taylor to formalize and send approval email to Campus Officers (COs).
 - Cassie to oversee financial tracking and reporting.
 - ToR's approved via email.
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2. Election of Chair and Deputy

- **Roles Defined:**

Chair to facilitate meetings; Deputy to support and ensure actions/minutes are maintained.
 - **Nominations & Outcome:**
 - Chair: Quinn, Charlie, Josh (shared responsibility).
 - Deputy: Cass (unanimously elected).
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3. President Reports

Canterbury (Cass)

- **Verbal Updates:**
 - Trustee training, UKVI audit, accessibility audits, induction talks, student feedback on timetabling.
 - Discussions on campaign monitoring and grassroots training.
 - AGM outcomes and policy process for trustees.
 - PVC and BoG meetings (focused on university finances and school portfolios).
- **Approval:**
 - 6 Approve, 2 Recommend written updates.

Epsom (Rajon)

- **Highlights:**
 - Trustee training, grassroots workshops, Black History Month (BHM) collaborations, and campaign planning.
 - Mental health initiatives and academic appeals clarity.
- **Actions:**
 - Rajon to follow up on appeals process documentation.
- **Approval:**
 - 6 Approve, 2 Recommend written updates and campaign details.

Farnham (Charlie)

- **Updates:**
 - Trustee training, Ph.D. collaboration (LGBTQ+ outcomes), open days, and UKVI meetings.
 - **Actions:**
 - Future reports to include campaign updates.
 - **Approval:**
 - 6 Approve, 2 Recommend written updates and campaign details.
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4. Campus Officer Reports

- **Canterbury:**
 - Positive course rep training feedback.
 - Raised concerns over timetabling and SU communication of changes.
 - Action for Josh: Improve communication methods regarding updates from the SU.
 - **Epsom & Farnham:**
 - No updates provided.
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Closing Remarks (Cassie):

- Emphasis on gathering campus feedback on key student issues (e.g., timetabling, accommodation crises).
 - Encouragement for officers to conduct a "vibe check" and share insights in future meetings.
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Chair for Next Meeting: Quinn Walker

3.1 Canterbury Officer Report

UNION COUNCIL REPORT – CAMPUS OFFICER CANTERBURY SUMMARY

Since the last Union Council meeting, I have attended the Winter Market and Meet Your Union events, coordinated an exhibition within the Lounge for Trans Awareness Week, and sat on the course board for Visual Communication as a second-year representative. I've spoken to a variety of students about their experience on campus so far, and have been in communication with course reps across a variety of years/course groups to gain a better understanding of course-specific issues that students are facing.

STUDENT FEEDBACK

During the last UC, President Cassie asked the campus officers to collect feedback on the general 'vibe' around campus. I have spoken to students across all Fine Art and Visual Communication year groups and the feedback has been mixed. Some students, namely Visual Communication, have seen a lot of positive change within their course, stemming mostly from tutors willingness to accept feedback and maintain an open line of communication.

The feedback from Fine Art has been more mixed, with the course reps reporting that there are currently a large array of problems that have created barriers for students in relation to meaningful engagement, understanding the briefs, and general attendance. There are several concerns relating to accessibility and it seems their feedback is not being taken on board as earnestly as other courses. We need to be keeping an eye on this.

The Winter Market was an exciting time for students. There was a lot more buzz about it this year, with lots of students considering taking part or planning for the Spring Market. Despite this, there is a real concern from some students over the newly implemented table fee. Some students who attended did not make this fee back in sales, and as a result, were left disappointed and frustrated. This was very widely discussed in the weeks leading up to the market and I believe it is crucial that we take student feedback and earnings from this market into consideration when planning for the Spring Market.

There has been discussion over the lack of social events on campus. There was good feedback on the Freshers events, but some students have expressed disappointment over a lack of anything following that. We have seen an increase in Clubs + Socs starting up, but there has been discussion amongst current committee leaders about low attendance– the takeaway is that those who are engaging are finding it really beneficial/enjoyable, but others are either not wanting to engage with the social opportunities we have at the moment, or are finding barriers

Quinn Walker

Campus Officer Report

UC: December 4th 2024

towards doing so. I intend to look into this further and do an informal review with the society committees to understand what we can do to improve this.

Several courses are holding their own Christmas parties, which will give students an opportunity to celebrate the end of the year with their cohort. This has received good feedback and highlights the potential/want for an end-of-semester party for the whole campus. Finally, I have actioned some student feedback surrounding studio hours. There was discussion from students about longer studio/campus opening hours during deadline week. I have been in touch with John Dargan (Visual Communication Year 2 Lead) and Hugh Harwood (Programme Director for Visual Communication) and we have raised this to the Campus Organization Group (COG) who will discuss it in the next meeting. We'd like to see this being implemented campus-wide but it will depend on feedback from the COG meeting.

CAMPAIGNS AND PROJECTS

The Campus Officers have no updates on campaigns/projects.

3.3 Farnham Officer Report

UNION COUNCIL REPORT - CAMPUS OFFICER

SUMMARY

Since the last meeting I have supported the union with the Meet your union/see you next Tuesday event along with the course rep forum.

STUDENT FEEDBACK

See you next Tuesday – students really enjoy these events and are asking about when the next one will be and what it will be. There has been a request for badge making to come back at some point along with the friendship bracelets.

Meet your union – Students didn't realise that this was also happening at the same time, most students who came to the table were there for the see you next Tuesday event. I think it would be good for campus officers to be at more of the see you next Tuesday event as it gets people talking about any problems they are experiencing; however, I feel the meet you union event didn't work at Farnham.

Course rep forum – this was attended by about 12 students, there are still student's who are not members of the course rep's team's channel. When a message goes out it also needs to be tagged to the whole group for people to receive the message. Main topics included timetabling, communication and lack of cross course opportunities.

Timetable questionnaire – I have found other students who would like to have the chance to fill out this form, could we allow students to continue filling this out over the next month to then have more responses before the next meeting with the university?